

Muhammad Abdur-Rahman

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WORK EXPERIENCE

Museum of Science - Youth Program Coordinator

Boston, MA | June 2017- February 2020

- Interpreted museum activities in the Cabot Lab and Discovery Center for early education, pre-education, and elementary school students.
- Adapted museum activities in the Hall of Human Life to engage an age range of toddlers to elderly with topics on biology and science in general
- Worked with the rest of the team in the early education department to organize a proper rotation of activities for the year
- Individually developed and utilized a personal schedule to learn the intricacies of each activity through independent observation of senior interpreters, guided lessons, and self teaching
- Improvised a personal way to educate the museum's youngest audience with each hands-on activity provided

Our Place - One-Week Daycare Volunteer

Boston, MA | January 2018

- Learned the systems the daycare works on and provided adequate help dependent on the dynamic needs of the other staff members
- Observed the work done in the daycare and wrote a report analyzing the skills and experienced needed to work in that environment
- Facilitated playtime and reading according to the individual developmental levels of each group of children in a non-disruptive, educational manner

We Got Us - All-Purpose Youth Volunteer

Boston, MA | August 2020- August 2022

- Provide aid covering whichever needs an underserved community finds most pressing in the pandemic.
- Within the aforementioned objective, craft and distribute packages with food, Covid-19 test kits, masks, and other immediate needs of a community.
- Provide information on Covid-19 through both in-person events and canvassing and through virtual educational events geared towards youth as well.

SKILLS

Microsoft
Excel
PowerPoint
Photoshop

Customer Service
Teamwork
Interpersonal skills
Organizational skills
Delegation

EDUCATION

Wesleyan University —
Expected Graduation: May 2026
Film Studies

Commonwealth School —
Graduation Date: June 2022

Dignity Project - Member of Leadership Program

Boston, MA | August 2021- January 2022

- Bring my faith to interact with others of various faiths.
- Engage in discourse on various themes such as leadership, social justice, and more through the lens of cooperative faith.
- Provide a project demonstrating some social change my assigned cohort wishes to see in the world.

Summerfields - Cashier

Middletown, CT | September 2022- Currently

- Present orders to customers according to the electronic ordering system.
- Maintain high standards of customer service as the restaurant gets busier
- Work with staff to improvise roles, maintaining the restaurant's cleanliness, restocking shelves and ingredients, taking in orders, or organizing said orders

WGBH - Extra and Production Assistant for a PBS Nova

Documentary

Cambridge, MA | March 29th, 2022

- Worked within a small crew to cover whatever miscellaneous needs came up over a 10 hour shoot.
- Helped gaff to accommodate for the DP's small production team.
- Learned the scene's staging as an extra.